

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD**

ADOPTED MINUTES
Wednesday, June 1, 2016

1. CALL TO ORDER

A Regular Meeting of the Solano Community College District Governing Board was called to order at 6:30 p.m., on Wednesday, June 1, 2016, in the Denis Honeychurch Board Room, Room 626, 4000 Suisun Valley Road, Fairfield, California 94534, by Board President Martin.

2. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

At the request of President Martin, Michael Wyly led those present in the pledge of allegiance to the United States of America.

3. ROLL CALL

Michael A. Martin, President
Rosemary Thurston, Vice President
Monica Brown
Sarah E. Chapman, Ph.D.
Denis Honeychurch, J.D.
Pam Keith
A. Marie Young
Larry Bartlow, Student Trustee
Celia Esposito-Noy, Secretary

Others Present:

Greg Brown, Vice President of Student Services
Mary Jones, Human Resources
Yulian Ligioso, Vice President of Finance
Lucky Lofton, Bond Manager
Dr. Leslie Minor, Vice President of Academic Affairs
Michael Wyly, President of the Academic Senate
Sandra Therrien, Executive Coordinator, Superintendent-President Office

4. APPROVAL OF AGENDA

Moved by Trustee Young and seconded by Trustee Brown to approve the agenda as presented. The motion carried unanimously.

5. COMMENTS FROM MEMBERS OF THE PUBLIC (CLOSED SESSION ITEMS)

There were no comments from members of the public.

6. CLOSED SESSION

Board President Martin called the closed session to order at 6:30 p.m.

- (a) Conference with Labor Negotiator (Govt. Code § 54957.6)
Agency Negotiator: Mary Jones, Human Resources
Employee Organization: CCA/CTA/NEA, CSEA, Operating Engineers—Local 39
- (b) Public Employee Discipline/Dismissal/Release (Govt. Code § 54957)
- (c) Conference with Legal Counsel—Anticipated Litigation
Significant exposure to litigation pursuant to subdivision (d) of Govt. Code §54956.9: one potential case
- (d) Conference with Legal Counsel—Existing Litigation
(Subdivision (a) of Govt. Code §54956.9):
Case #: FCS045285 and Case #: FCS045360

7. RECONVENE REGULAR MEETING

Board President Martin reconvened the Regular Meeting at 7:00 p.m.

8. REPORT OF ACTION TAKEN IN CLOSED SESSION

The Board held Conference with Labor Negotiator and CCA/CTA/NEA, CSEA, and Operating Engineers-Local 39, and no action was taken.

The Board discussed Public Employee Discipline/Dismissal/Release and no action was taken.

The Board held Conference with Legal Counsel – Potential Litigation and no action was taken.

The Board held Conference with Legal Counsel – Existing Litigation and no action was taken.

Board President Martin then called on Trustee Thurston who dedicated this meeting to the memory of John Kolarik who died May 22nd at the age of 93. John taught music in the Fine Arts Department at Solano College from 1960 to 1984. He was highly respected and loved by his students and the Bay Area musical community. Johnny Colla, the co-founder of Huey Lewis and the News, took a couple of classes with John and was very appreciative, but he was most appreciative because Mr. Kolarik mentored his mother who was able to get her teaching degree as a result. John was a well-known musician around the Bay Area and played for many different groups. He was talented both as a jazz musician and a classical musician. John also played with the Vallejo Symphony for approximately 50 years where he played the bass. Trustee Thurston stated that she will miss him as a former colleague and a member of our community.

9. COMMENTS FROM MEMBERS OF THE PUBLIC (CONTINUED)

There were no comments from the members of the public.

10. CONSENT AGENDA – ACTION ITEMS

Superintendent-President

- (a) Minutes for the Regular Meeting held on May 18, 2016

Human Resources

- (b) Employment – 2015-2016, 2016-2017, Page 5

Finance and Administration

- (c) Personal Services Agreements, Page 6

It was moved by Trustee Keith and seconded by Trustee Thurston to approve the Consent Agenda as presented. The motion passed unanimously.

11. ITEMS REMOVED FROM CONSENT AGENDA

There were no items removed from the Consent Agenda.

12. RETIREMENTS OF STAFF WITH 10 OR MORE YEARS OF SERVICE

- (a) Revised Resignation to Retire, Page 7

Moved by Trustee Chapman and seconded by Trustee Keith to approve Items 12.(a) and 13.(a) to 13.(f) with one motion. The motion passed unanimously.

13. NON-CONSENT AGENDA ITEMS – ACTION ITEMS

Superintendent-President

- (a) Contract Award for Legal Consultant Services – Erickson Law Firms A.P.C., Page 9

- (b) Agreement for Professional Services – Dannis Woliver Kelley, Page 10

Human Resources

- (c) New Classified School Employees Association (CSEA) Job Description, Senior Information Reporter (Research), Page 13

Finance and Administration

- (d) Agreement with Accountemps, A Robert Half Company, Page 18

- (e) Agreement with Office Team, A Robert Half Company, Page 22

Academic Affairs

- (f) Request for Approval of Curriculum Items as Submitted by the Curriculum Committee, a Subcommittee of the Academic Senate, Page 26

14. INFORMATION ITEMS – NO ACTION REQUIRED

- (a) Tentative District General Fund Budgets and Proposed Time and Place for the Public Hearing and Adoption of the Official District Budgets for 2016-2017, Page 31

Vice President Yulian Ligioso gave a presentation of the first reading of the proposed budget. Final adoption budget will be presented on September 7, 2016 in the Denis Honeychurch Board Room of the Solano College. VP Ligioso highlighted the following areas in the presentation: Ongoing Funds, One-time Funds, Funding Tied to Partnerships, and Budget Assumptions and Enrollment/Apportionment Projections.

Trustee Brown asked how we know which areas have vacant positions. VP Ligioso responded there are no details at this time but, as we move forward, these details will be provided.

Trustee Young thanked VP Ligioso for a comprehensive presentation and being able to answer questions from the Trustees.

Superintendent-President Esposito-Noy also thanked VP Ligioso for his presentation.

- (b) Solano Community College Institutional Effectiveness Indicators, Page 33

Vice President Leslie Minor gave a brief overview of the Institutional Effectiveness Partnership Initiative from Legislation enacted in 2014. In 2015, we were asked to prepare a list of aspirational goals based on one-year goal and six-year goals in each of the following areas: Student performance and outcomes; accreditation status; fiscal viability; and compliance with state/federal guidelines.

Dean Peter Cammish was in attendance to answer any questions the Trustees may have. President Martin asked Dean Cammish to walk the Board through a couple of the indicators. Dean Cammish explained that these indicators are asked by the Chancellors office, some mandatory, some optional and we've tried to complete as many as possible. There are a set of indicators that are fiscal and a set of indicators that are related to student performance. The goal is to try and set long and short term goals related to fiscal health and student performance.

15. ANNOUNCEMENTS

Trustee Brown attended the Vallejo City Council Meeting on May 31st where they spoke of the Faraday Future Presentation which is about electric cars. Trustee Brown spoke about SCC's Autotech program. Trustee Brown also commended Dr. Minor on being part of the discussion committee which was a confidential role.

Trustee Young stated that on behalf of the Vallejo Juneteenth Planning Committee, she would like to invite everyone and their families to attend Vallejo's 28th Annual Juneteenth Celebration. This even will take place on Saturday, June 18th at City Park in Vallejo. In addition, Solano College will have a booth set up at the event.

16. ITEMS FROM THE BOARD

Trustee Thurston attended and/or participated in the following activities:

May 19: Attended the Solano Community College Retirees Association Spring Luncheon at Green Valley Cellars.

May 19: Attended the Solano Community College District Commencement Ceremony.

May 30: Attended Memorial Day ceremony "Honoring Our Fallen Heroes" at the Vallejo Veterans Memorial Park which was sponsored by The American Legion Mare Island Navy Yard Post 550 and the Vallejo Veterans Memorial Building Council. The keynote speaker was Lt. Colonel Edward Craft, USMC Retired.

June 1: Measure Q Steering Committee Meeting

Trustee Young attended and/or participated in the following activities:

May 19: Solano Community College Retirees Association Spring Luncheon at Green Valley Cellars

May 19: SCCD Commencement Ceremony that was attended by all trustees of SCCD Governing Board

May 21: Alpha Kappa Alpha Sorority, Incorporated Tau Upsilon Omega Chapter (Fairfield, CA) scholarship fundraiser – "Day at the Races"

May 22: Delta Sigma Theta Sorority, Incorporated (Vallejo Chapter) scholarship fundraiser at Dan Foley Cultural Center in Vallejo – "Youth Talent Showcase": Three categories of participants – Elementary School, Middle School and High School

May 23: Vallejo Interagency meeting at City Hall in the City Manager's Conference Room

May 25: Solano County Black Chamber Annual "Women's Legacy Award" hosted by Kaiser Permanente Hospital (Vallejo) – Honoring Mrs. Dorothy M. Williams, owner of One Stop Cleaners for 56 years at the same location

May 30: "Honoring Our Fallen Heroes" Memorial Day ceremony at Vallejo Veterans Memorial Park. The ceremony was sponsored by The American Legion Mare Island Navy Yard Post 550 and the Vallejo Veterans Memorial Building Council. The keynote speaker was Lt. Colonel Edward Craft, USMC (Retired). Refreshments were served to attendees following the ceremony at the Vallejo Memorial Building.

17. ADJOURNMENT

Moved by Trustee Young and seconded by Trustee Thurston to adjourn the meeting. There being no further business to come before the board, the meeting was adjourned at 7:54 p.m.